



Torrance County

BOARD OF COUNTY COMMISSIONERS (BCC)

Ryan Schwebach, Chair, District 2

Kevin McCall, Member, District 1

LeRoy M. Candelaria, Vice Chair, District 3

Janice Y. Barela, County Manager

The meeting will be available via Zoom and the link may be found on the County's website www.torrancecountynm.org/calendar. Click on the event to access Zoom Meeting information.

ADMINISTRATIVE MEETING AGENDA

WEDNESDAY, February 23, 2022 @ 9:00 AM
205 S. Ninth Street, Estancia, NM 87016

- 1. Call to Order**
- 2. Invocation and Pledge of Allegiance**
- 3. Changes to the Agenda**
- 4. PROCLAMATIONS**
- 5. CERTIFICATES AND AWARDS**
- 6. BOARD AND COMMITTEE APPOINTMENTS**
- 7. PUBLIC COMMENT and COMMUNICATIONS**
- 8. APPROVAL OF MINUTES**
 - A. COMMISSION:** Motion to approve the February 9, 2022, Torrance County Commission Meeting Minutes.
- 9. APPROVAL OF CONSENT AGENDA**
 - A. FINANCE:** Motion to approve payables.
- 10. ADOPTION OF ORDINANCE/AMENDMENT TO COUNTY CODE**
- 11. ADOPTION OF RESOLUTION**
 - A. FINANCE:** Motion to approve Resolution 2022- ____, Torrance County FY 2021 Audit Report.

- B. COMMISSION:** Motion to approve Resolution 2022- ____, authorizing use of a portion of the Torrance County's American Rescue Plan Act funds to be dedicated as the local match for the EMWT Regional Water Association's Water Trust Board application for the McIntosh Water Project, contingent on the terms of the Resolution.
- C. COMMISSION:** Motion to approve Resolution 2022- ____, declaring the intent to consider for adoption an ordinance authorizing the issuance and sale of payment in lieu of taxes bonds; directing the county clerk to publish notice of intent to consider such ordinance in a newspaper of general circulation, for the purpose of designing, developing, and constructing a new County Administration Office.
- D. MANAGER:** Motion to approve Resolution 2022- ____, accept appropriation of \$25,000 for the Duran Water System Improvements project and authorizing County Manager, Janice Y. Barela, to act as signatory.
- E. MANAGER:** Motion to approve Resolution 2022- ____, accept appropriation of \$544,500 for Road Shop/Yard project and authorizing County Manager, Janice Y. Barela, to act as signatory.
- F. MANAGER:** Motion to approve Resolution 2022- ____, updating the Torrance County Property Disposition Policy.
- G. DWI:** Motion to approve Resolution 2022- ____, FY 2023 Local DWI Grant and Distribution Application. (Resolution, Memorandum of Understanding, Statement of Assurances, and Application Cover Sheet).

12. APPROVALS

- A. MANAGER:** Motion to approve and accept Bohannan Huston's Professional Engineering Report for the Duran Water Project as approved by the New Mexico Environmental Department (NMED).
- B. MANAGER:** Motion to approve Professional Services Contract with First American Financial Advisors, Inc. for financial advisor duties in matters pertaining to the issuance of a new County debt obligation for a new County Administration Building.
- C. COMMISSION:** Motion to approve paving the last mile of McNabb Rd., appropriating County funds.
- D. MANAGER:** Motion to approve a six-month extension to lease agreement with the Tajique Land Grant for current location of the Tajique Transfer Station.
- E. ANIMAL SERVICES:** Motion to approve submission of the application to the Carroll Petrie Foundation for funding of a Spay/Neuter Program.
- F. ROAD:** Motion to approve School Bus Route (SB) State Funding Project FY22-23 including the 25% matching County funds.

G. ROAD: Motion to approve County Arterial Project (CAP) State Funding Project FY22-23 including the 25% matching County funds.

H. ROAD: Motion to approve Cooperative (SP) State Funding Project FY22-23 including the 25% matching County funds.

I. MANAGER: Discussion and possible action and/or direction regarding the Emergency Manager position and projects.

J. MANAGER: Discussion and possible action regarding repurposing the Emergency Management Building in Moriarty to a Youth Center.

K. COMMISSION: Motion to approve the amended Estancia Valley Solid Waste Authority (EWSWA) Joint Powers Agreement (JPA).

L. MANAGER: Motion to approve a six-month contract extension with Estancia Valley Solid Waste Authority (EWSWA).

13. DISCUSSION

A. FINANCE: Presentation of Torrance County FY 2021 Audit – Kubiack, Melton and Associates. (Presented by Daniel Trujillo)

B. MANAGER: Bohannan Huston’s presentation of the Professional Engineering Report for the Duran Water System as approved by the New Mexico Environmental Department (NMED). (Presented by Nathan Roberts)

C. SHERIFF: Angel Armor presentation. (Presented by Bobbie Terrazas)

D. COMMISSION: Discuss Planning and Zoning Ordinance enforcement processes and procedures.

E. MANAGER’S REPORT

F. COMMISSIONERS’ REPORTS

1) Commissioner McCall, District 1

2) Commissioner Schwebach, District 2

3) Commissioner Candelaria, District 3

14. EXECUTIVE SESSION

15. Announcement of the next Board of County Commissioners Meeting: March 9, 2022, at 9:00 AM.

16. SIGNING OF OFFICIAL DOCUMENTS

17. ADJOURN